

Volunteer Painter and Decorator- Role Profile

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| Volunteer Role | Volunteer Painter and Decorator |
| Reports to | Head of Site Works / Maintenance Supervisor |
| Background | <p>Bletchley Park is a place of exceptional historical importance, open to visitors throughout the year. It remains highly relevant to our lives today and for the future. It is the home of British code breaking and a birthplace of modern information technology. It played a major role in World War Two, producing secret intelligence which had a direct and profound influence on the outcome of the conflict</p> |
| Purpose of Role | <ul style="list-style-type: none">• To assist the maintenance team with the upkeep and restoration of the site, painting new offices, staff areas, exhibition areas and external features such as fences, walls and garden furniture.• To report to Maintenance Supervisor and assist with any jobs under his leadership or working with other members of the team• To be an ambassador of the Bletchley Park Trust, upholding the Trust's aim and mission statement. |
| Key tasks | <p>Working Inside:</p> <ul style="list-style-type: none">• Painting and refreshing staff and volunteer offices and rest areas to ensure high quality workspaces• To repair paintwork to exhibition and display areas ensuring high quality finish for visitors to Bletchley Park <p>Working Outside:</p> <ul style="list-style-type: none">• Installing, repairing and painting walls or fences, benches, gates and other estate furniture, or other surfaces damaged by winter weather• There may be other activities where we could use your help. <p>Ensuring Health and Safety compliance:</p> <ul style="list-style-type: none">• To ensure that Health and Safety policy is adhered to for the safety of our visitors. <p><i>This list is not an exhaustive list of tasks you may be asked to carry out but is intended to give a flavour of what the role might entail.</i></p> |
| What We Are Looking For | <p>Personal attributes:</p> <ul style="list-style-type: none">• Someone with experience of/qualification working in a trade or maintenance profession• A good team member, working and communicating well with others• Common sense and initiative• Attention to detail |

BLETCHLEY PARK

- An interest in the Bletchley Park story
- A willingness to promote the Trust's values

Physicality:

- Is happy working in all weather conditions.
- Wish to keep physically and mentally active.

Knowledge, Skills and Experience

- Someone with experience of/qualification working in a trade or maintenance profession

Training and induction

- Fire Awareness training
- Access to the Volunteer library of books and DVDs relevant to the Bletchley Park story
- Ongoing training will be provided as and when necessary, including with the development of new exhibitions

Benefits to the Role

- Joining a friendly and committed team and meeting new people
- Enjoying and sharing new experiences with our visitors
- Being a part of the legacy of Bletchley Park
- Gaining knowledge and experience which may help you to pursue a career in horticulture or facilities management

Commitment

This role is flexible within the hours of M-F 09:00 – 17:00. We imagine that this volunteer role will suit someone with their own business. We are looking for someone who, if unable to work their paid role due to weather or cancellation(s), would be willing to call us and come and help for a day. Ideally this will be one person with whom we can develop a relationship, rather than multiple individuals.

Dress code

Protective shoes to be worn at all times, gloves will be provided.
Bletchley Park Uniform and safety boots are provided including protective outerwear for inclement weather.

Other Information

Some volunteers may be asked to become First Aiders. (Training will be provided).

Reimbursement of travel expenses from home to Bletchley Park as previously agreed with Maintenance Supervisor

To apply please complete an application form and send volunteer@bletchleypark.org.uk

This is purely a voluntary role and does not create a legally binding arrangement or employment contract

Make a difference, be the best, value each other